# Meeting Minutes

# President’s Advisory Committee on Disability Issues

# Monday March 25, 2024, 3:00 pm

# Hybrid Meeting

* Opening Thought or Quote
  + Stephen Stofflet – Pharmacology & Toxicology
* Introductions
* Meeting minutes and recordings posted on ADA Coordinator Website
* Request - Please say your name before you speak
* Presentations
  + Kelly Schweda – Executive Director – Prevention Outreach & Education – Office of Civil Rights
    - Q) Is POE raising awareness with our students with disabilities? Do you do any programming? Do you need resources?
      * A) We do quite a bit, including a new sensory friendly workshop
    - Q) What can we do in a review?
      * A) list of recommendations is helpful, also discussion and dialogue and come up with ideas together.
  + Amanda Moses and Aaron Pena – Accommodation Specialist – Office of Employee Relations
    - Q) When onboarding staff, is OER incorporated into checklists?
      * A) Our office is involved with New Employee Orientation
    - Q) Are Grad Students included?
      * A) Yes, anyone who receives a paycheck from MSU is included
    - Q) Are we benchmarking against other Big Ten universities? Should we think about a campaign to increase awareness for our employees with disabilities?
      * A) We were planning on campaigning but then the pandemic struck. It’s in our plans to do campaign. We are not benchmarking at this time.
    - Q). Does your onboarding process cover faculty?
      * A) Faculty are invited to the New Employee Orientation but it’s not mandatory like it is for staff.
    - Q) Do you do group presentations, i.e. to unions?
      * A) Yes
    - Q) Is there a preferred way for employees to contact your office?
      * A) They should register with RCPD and they can email us with questions
* Hannah Jeffery – President - Council of Graduate Students (COGS)
  + - Q) How can we make more meetings/classes hybrid? If not, why?
    - A) We’d have to talk with MSU IT about technology capabilities and funding
    - Q) Do you have any suggestions how we might communicate it’s a hybrid meeting and it’s perfectly acceptable to be remote?
    - A) Just be clear that it’s ok to participate virtually, call it “normal”

Diane Barker – Student Life Experience (last minute add to agenda)

C: Disappointed in new Avenue C Micro Market, requesting healthier options

* Questions/Comments
* Discussion Report and presentation to President during April 22, 2024 meeting
* Formation of subcommittee to work on meeting agenda for 2024-2025 AY
* Polls – Day, time mode of meetings 2024-2025 AY