# Meeting Minutes

# President’s Advisory Committee on Disability Issues

# Monday March 25, 2024, 3:00 pm

# Hybrid Meeting

* Opening Thought or Quote
	+ Stephen Stofflet – Pharmacology & Toxicology
* Introductions
* Meeting minutes and recordings posted on ADA Coordinator Website
* Request - Please say your name before you speak
* Presentations
	+ Kelly Schweda – Executive Director – Prevention Outreach & Education – Office of Civil Rights
		- Q) Is POE raising awareness with our students with disabilities? Do you do any programming? Do you need resources?
			* A) We do quite a bit, including a new sensory friendly workshop
		- Q) What can we do in a review?
			* A) list of recommendations is helpful, also discussion and dialogue and come up with ideas together.
	+ Amanda Moses and Aaron Pena – Accommodation Specialist – Office of Employee Relations
		- Q) When onboarding staff, is OER incorporated into checklists?
			* A) Our office is involved with New Employee Orientation
		- Q) Are Grad Students included?
			* A) Yes, anyone who receives a paycheck from MSU is included
		- Q) Are we benchmarking against other Big Ten universities? Should we think about a campaign to increase awareness for our employees with disabilities?
			* A) We were planning on campaigning but then the pandemic struck. It’s in our plans to do campaign. We are not benchmarking at this time.
		- Q). Does your onboarding process cover faculty?
			* A) Faculty are invited to the New Employee Orientation but it’s not mandatory like it is for staff.
		- Q) Do you do group presentations, i.e. to unions?
			* A) Yes
		- Q) Is there a preferred way for employees to contact your office?
			* A) They should register with RCPD and they can email us with questions
* Hannah Jeffery – President - Council of Graduate Students (COGS)
	+ - Q) How can we make more meetings/classes hybrid? If not, why?
		- A) We’d have to talk with MSU IT about technology capabilities and funding
		- Q) Do you have any suggestions how we might communicate it’s a hybrid meeting and it’s perfectly acceptable to be remote?
		- A) Just be clear that it’s ok to participate virtually, call it “normal”

 Diane Barker – Student Life Experience (last minute add to agenda)

 C: Disappointed in new Avenue C Micro Market, requesting healthier options

* Questions/Comments
* Discussion Report and presentation to President during April 22, 2024 meeting
* Formation of subcommittee to work on meeting agenda for 2024-2025 AY
* Polls – Day, time mode of meetings 2024-2025 AY